

# Application for Employment

*Our Mission: Canyon Market works to add value to the life of the neighborhood by sharing knowledge about food, cooking, and care of our bodies and homes. We promote clean, wholesome, delicious food and the people who grow, harvest and prepare it. We champion our diverse staff: they're critical to the preparation and sharing of our products with customers and each other. To realize these values, we strive to work in sustainable ways, partnering with producers who add life to the soil, treat our waterways and oceans with care, and bring vitality to the communities we work in.*



## Personal information

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip code \_\_\_\_\_

Cell phone \_\_\_\_\_ Home phone \_\_\_\_\_

Email \_\_\_\_\_

Are you at least 18 years old?  Yes  No

Have you applied at Canyon Market before?  Yes  No If yes, when? \_\_\_\_\_

Are you acquainted with anyone who is or was employed by Canyon Market?  Yes  No

If yes, who? \_\_\_\_\_

How did you hear about our employment opportunities? \_\_\_\_\_

## Position applying for

Cashier  Coffee Bar  Deli Sales  Cooking  Janitorial  Other: \_\_\_\_\_

Part time  Full time  Temporary (summer or holiday)

What days and hours are you available for work?

	Mon	Tues	Wed	Thu	Fri	Sat	Sun
From earliest time							
To latest time							

If hired, on what date can you start work? \_\_\_\_\_

Are you able to perform the essential functions of the job you are applying for, with or without reasonable accommodation?  Yes  No

If no, describe the functions that cannot be performed. \_\_\_\_\_

\_\_\_\_\_

## Work Experience

Please give an accurate, full-time and part-time employment record.  
Start with your current or most recent employer.

Employer \_\_\_\_\_ City / State \_\_\_\_\_

Supervisor name / title \_\_\_\_\_ Telephone \_\_\_\_\_

Hourly rate / salary: \_\_\_\_\_ Employment (month / year):

Starting \_\_\_\_\_ Final \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Describe the work you did, including skills you could apply at Canyon Market. Were there other duties that you performed that were not officially part of your job?

May we contact this employer for a reference?  Yes  No

If no, why not? \_\_\_\_\_

Employer \_\_\_\_\_ City / State \_\_\_\_\_

Supervisor name / title \_\_\_\_\_ Telephone \_\_\_\_\_

Hourly rate / salary: \_\_\_\_\_ Employment (month / year):

Starting \_\_\_\_\_ Final \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

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May we contact this employer for a reference?  Yes  No

If no, why not? \_\_\_\_\_

## Your interest in Canyon Market

Have you visited Canyon Market before?  Yes  No

If yes, please describe your experience: \_\_\_\_\_

What experience or knowledge do you hope to gain by working at Canyon Market?

What qualifications / skills / experience do you bring to our team?

What will your references most likely say about your best qualities?

Retail positions at Canyon Market are super busy, sometimes stressful, dealing with a lot of customers and co-workers. Are you able to perform at your best under these conditions? Why do you think so?

Describe a situation when you received rude or unhelpful customer service. How would you have handled the situation?

Hourly wage or salary desired: \_\_\_\_\_

## Education Completed

	Name and Location	Course of study / degree	Did you graduate?
High School			<input type="checkbox"/> Yes <input type="checkbox"/> No
College / Vocational			<input type="checkbox"/> Yes <input type="checkbox"/> No
Other			<input type="checkbox"/> Yes <input type="checkbox"/> No

## Professional References

Please give the names of three people whom you have known for at least one year and who have direct knowledge of your work skills and history. Do not include any relatives unless they were your employer or manager.

Name	Telephone / Email	Business	Years Acquainted

### Please Read Carefully, Initial Each Paragraph, and Sign Below

- \_\_\_\_\_ I hereby certify that I have not knowingly withheld any information that might adversely affect my chances for employment and that the answers given by me are true and correct to the best of my knowledge. I further certify that I, the undersigned applicant, have personally completed this application. I understand that any omission or misstatement of material fact on this application or on any document used to secure employment shall be grounds for rejection of this application or for immediate discharge if I am employed, regardless of time elapsed before discovery.
- \_\_\_\_\_ I hereby authorize Canyon Market to thoroughly investigate my references, work record, education, and other matters related to my suitability for employment unless otherwise specified above. I further, authorize the references I have listed to disclose to the company any and all letters, reports, and other information related to my work records, without giving me prior notice of such disclosure. In addition, I hereby release the Company, my former employers and all other persons, corporations, partnerships and associations from any and all claims, demands or liabilities arising out of or in any way related to such investigation or disclosure. The Company will consider qualified applicants, including those with criminal histories, in a manner consistent with San Francisco's Fair Chance Ordinance.
- \_\_\_\_\_ I understand that nothing contained in the application, or conveyed during any interview which may be granted or during my employment, if hired, is intended to create an employment contract between me and the Company. In addition, I understand and agree that if I am employed, my employment is for no definite or determinable period and may be terminated at any time, with or without prior notice, at the option of either myself or the Company, and that no promises or representations contrary to the foregoing are binding on the Company unless made in writing and signed by me and the Company's designated representative.
- \_\_\_\_\_ In compliance with federal law, all persons hired will be required to verify identity and eligibility to work in the United States and to complete the required employment eligibility verification form upon hire.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant's Signature